

In-Water Activities Checklist

Additional information may be requested depending on site location and site conditions.

Application Information:

- Indicate if the proposed activity (ies) occurs in, on, or over wetlands or surface waters. (**Part 1 of Joint Permit Application**)
- Provide name address and contact information of the applicant, agent, and consultant. (**Part 3 of Joint Permit Application**)
- Provide total applicant-owned land contiguous to the project. (**Part 4 of Joint Permit Application**)
- Is the project part of a multi-phase project? (**Part 4 of Joint Permit Application**)
- What is the total area of work or structures in, on, or over other surface waters? (**Part 4 of Joint Permit Application**)
- If dredging activity(ies) are proposed, provide the total volume of material to be dredged. (**Part 4 of Joint Permit Application**)
- Provide number of new wet and dry boat or watercraft slips. (**Part 4 of Joint Permit Application**)
- Provide the project's location including but not limited to county, section, township, range, address of work, property control number, and driving directions. (**Part 5 of Joint Permit Application**)
- State the purpose of the project; describe the intended use and dimensions of the activity(ies) proposed. (**Part 6 of Joint Permit Application**)
- For Docks and Piers please provide the following: (**Part 6 of Joint Permit Application**)
 - o Type of vessel and proposed use (recreational use by applicant, rental, commercial use by applicant, etc.)
 - o Number of existing slips (show the location of each slip on the project drawings as well)
- For Dredging Activity(ies) provide the following: (**Part 6 of Joint Permit Application**)
 - o Describe the area to be dredged (open water, existing channel, etc.)
 - o Method of dredging (hydraulic, clamshell, barge-mounted crane, etc.)
 - o Description, dimensions, and location of disposal site
- For Shoreline Stabilization please provide the following: (**Part 6 of Joint Permit Application**)
 - o Type of material to be used (i.e. concrete, wood, rock, etc.)
 - o Construction methodology (type of equipment, from land or by barge, etc.)
 - o Amount of backfill, if applicable
- Document in text and with drawings how impacts to wetlands and surface waters have been avoided and minimized. (**Part 6 of Joint Permit Application**)
- Provide a statement to show how the proposed impacts will be offset. (**Part 6 of Joint Permit Application**)
- Provide details on any pre-application meetings with regulatory staff and any previous actions taken by any regulatory agency. (**Part 7 (a) (b) of Joint Permit Application**)
- Provide names and addresses for the owners of properties adjacent to the site. (**Part 7 (c) of Joint Permit Application**)

Supplemental Information:

- Provide location map indicating site location and boundaries.
- Provide separate plan view and cross-sectional drawings for existing and proposed site conditions.
- Provide black and white legible cross-sectional drawings on 8 ½" x 11" sized paper to include:
 - o Dimensions of proposed work
 - o Dimensions of site conditions to include the location of wetlands and surface waters.
 - o Indicate the mean high water line and mean low water line for projects adjacent to tidal waters and the ordinary high water line for projects adjacent to non-tidal waters.
 - o Indicate the height above the mean high water line, especially for docks or other in-water structures
 - o Indicate the location of any vegetation along the shoreline and in-water resources
 - o Volume of dredge material noted, if applicable
 - o Existing and proposed water depths
- Provide black and white legible plan view drawings on 8 ½" x 11" sized paper to include:
 - o North arrow
 - o Dimensions of existing and proposed activity(ies) including the length of the shoreline
 - o Total plan of development (other activities planned on-site within the next five years)
 - o Indicate the location of cross-sectional views
 - o Distance to any Federal Channel and width of waterway